

Adobe® Creative Suite® 4
Design Premium
ALL-IN-ONE

FOR
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***Adobe® Creative Suite® 4
Design Premium***
ALL-IN-ONE
FOR
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**by Jennifer Smith, Christopher Smith,
and Fred Gerantabee**



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Dedication

Jennifer and Christopher Smith: To our parents, Ed and Nancy Smith, along with Mary Kelly. In loving memory of Jennifer's father, Joseph Kelly, the best teacher of all. Also to our perfect children, Kelly, Alex, Grant, Elizabeth, and Edward.

Fred Gerantabee: Love and thanks to my wonderful wife Samantha for all her support and love and my mom Francine for her never-ending support and encouragement. Thanks to Cindy and Michael Urich, my friends and family, my colleagues at Aquent Graphics Institute, and Jennifer Smith for the opportunity to work with her on these great books. In memory of my loving grandmother, Yolande Gray, and my father, Michael Nas Gueran, who inspires me to this day.

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Introduction

Adobe software has always been highly respected for creative design and development. Adobe creates programs that allow you to produce amazing designs and creations with ease. The Adobe Creative Suite 4 (CS4) Design Premium is the company's latest release of sophisticated and professional-level software that bundles many separate programs together as a suite. Each program in the suite works individually, or you can integrate the programs together by using *Version Cue*, Adobe's work management software that helps keep track of revisions and edits, and *Adobe Bridge*, an independent program that helps you control file management with thumbnails, metadata, and other organizational tools.

You can use the Adobe CS4 Design Premium programs to create a wide range of products, from illustrations, page layouts, and professional documents, to Web sites and photographic manipulations. Integrating the CS4 programs extends your possibilities as a designer. Don't worry about the programs being too difficult to figure out — just come up with your ideas and start creating!

About This Book

Adobe Creative Suite 4 Design Premium All-in-One For Dummies is written in a thorough and fun way to show you the basics on how to use each of the programs included in the suite. You find out how to use each program individually and how to work with the programs together, letting you extend your projects even further. You find out just how easy it is to use the programs through simple steps so that you can discover the power of the Adobe software. You'll be up and running in no time!

Here are some things you can do with this book:

- ◆ Create page layouts using text, drawings, and images in InDesign.
- ◆ Make illustrations using drawing tools with Illustrator.
- ◆ Manipulate photographs using filters and drawing or color correction tools with Photoshop.
- ◆ Create PDF (Portable Document Format) documents with Adobe Acrobat or other programs.
- ◆ Create Web pages and put them online with Dreamweaver.
- ◆ Create animations and videos with Flash.
- ◆ Create Web images, rollovers, image maps, and slices with Fireworks.

You discover the basics of how to create all these different kinds of things throughout the chapters in this book in fun, hands-on examples and clear explanations, getting you up to speed quickly!

Foolish Assumptions

You don't need to know much before picking up this book and getting started with the Design Premium suite. All you have to know is how to use a computer in a very basic way. If you can turn on the computer and use a mouse, you're ready for this book. A bit of knowledge about basic computer operations and using software helps, but it isn't necessary. We show you how to open, save, create, and manipulate files using the CS4 programs so that you can start working with the programs quickly. The most important ingredient to have is your imagination and creativity — we show you how to get started with the rest.

Conventions Used in This Book

Adobe CS4 Design Premium is available for both Windows and the Macintosh. We cover both platforms in this book. Where the keys you need to press or the menu choice you need to make differs between Windows and the Mac, we let you know by including instructions for both platforms. For example:

- ◆ Press the Alt (Windows) or Option (Mac) key.
- ◆ Choose Edit⇨Preferences⇨General (Windows) or InDesign⇨Preferences⇨General (Mac).

The programs in Design Premium Suite often require you to press and hold down a key (or keys) on the keyboard and then click or drag with the mouse. For brevity's sake, we shorten this action by naming the key you need to hold down and adding click or drag, as follows:

- ◆ Shift-click to select multiple files.
- ◆ Move the object by Ctrl-dragging (Windows) or ⌘-dragging (Mac).

Here are the formatting conventions used in this book:

- ◆ **Bold:** We use **bold** to indicate when you should type something or to highlight an action in a step list. For example, the action required to open a dialog box would appear in bold in a step list.
- ◆ `Code font:` We use this computerese font to show you Web addresses (URLs), e-mail addresses, or bits of HTML code. For example, you'd type a URL into a browser window to access a Web page, such as `www.google.com`.

- ◆ *Italics:* We use *italics* to highlight a new term, which we then define. For example, *filters* may be a new term to you. The word itself is italicized and is followed by a definition to explain what the word means.

What You Don't Have to Read

This book is pretty thick; you may wonder whether you have to read it from cover to cover. You don't have to read every page of this book to discover how to use the programs in the Design Premium Suite. Luckily, you can choose bits and pieces that mean the most to you and will help you finish a project you may be working on. Perhaps you're interested in creating a technical drawing and putting it online. You can choose to read a couple chapters in Book III on Illustrator and then skip ahead to Book VI on Dreamweaver and just read the relevant chapters or sections on each subject. Later, you may want to place some associated PDF documents online, so read a few chapters in Book V on Acrobat or Book II on exporting InDesign documents. Find out how to create animations for the Web and video in Book VII covering Flash.

You don't have to read everything on each page, either. You can treat many of the icons in this book as bonus material. Icons supplement the material in each chapter with additional information that may interest or help you with your work. The Technical Stuff icons are great if you want to find out a bit more about technical aspects of using the program or your computer, but don't feel that you need to read these icons if technicalities don't interest you.

How This Book Is Organized

Adobe Creative Suite 4 Design Premium All-in-One For Dummies is split into eight quick-reference guides, or minibooks. You don't have to read these minibooks sequentially, and you don't even have to read all the sections in any particular chapter. You can use the Table of Contents and the index to find the information you need and quickly get your answer. In this section, we briefly describe what you find in each minibook.

Book I: Adobe Creative Suite 4 Basics

Book I shows you how to use the features in Design Premium programs that are similar across all the programs described in this book. You discover the menus, panels, and tools that are similar or work the same way in most of the CS4 programs. You also find out how to import, export, and use common commands in each program. If you're wondering about what shortcuts and common tools you can use in the programs to speed up your workflow, this part has tips and tricks you'll find quite useful. The similarities in all the programs are helpful because they make using the programs that much easier.

Book II: InDesign CS4

Book II describes how to use InDesign CS4 to create simple page layouts with text, images, and drawings. Hands-on steps show you how to use the drawing tools in InDesign to create illustrations and also use other menus and tools to add text and pictures. Importing stories and illustrations into InDesign is an important part of the process, so you find out how this task is done effectively as well. Book II shows you how easy it is to create effective page layouts with this powerful and professional design program.

Book III: Illustrator CS4

Book III starts with the fundamentals of Adobe Illustrator CS4 to help you create useful and interesting illustrations. Check out this minibook to discover how to take advantage of features that have been around for many versions of Illustrator, such as the Pen tool, as well as new and exciting features, such as vector tracing. See how to take advantage of the Appearance panel and save time by creating graphic styles, templates, and symbols. Pick up hard-to-find keyboard shortcuts that can help reduce the time spent mousing around for menu items and tools.

Book IV: Photoshop CS4

Book IV on Photoshop CS4 is aimed to help you achieve good imagery, starting with basics that even advanced users may have missed along the way. In this minibook, you find out how to color correct images like a pro and use tools to keep images at the right resolution and size, no matter whether the image is intended for print or the Web.

This minibook also shows you how to integrate new features in Photoshop, such as the new Adjustments panel and Masks panel, as well as inform you of the new 3D tools. By the time you're finished with this minibook, you'll feel like you can perform magic on just about any image.

Book V: Acrobat 9.0

Adobe Acrobat 9.0 is a powerful viewing and editing program that allows you to share documents with colleagues, clients, and production personnel, such as printers and Web-page designers. Book V shows you how you can save time and money previously spent on couriers and overnight shipping by taking advantage of annotation capabilities. Discover features that even advanced users may have missed along the way and see how you can feel comfortable about using PDF as a file format of choice.

Book VI: Dreamweaver CS4

Book VI shows you how creating a Web site in Dreamweaver CS4 can be easy and fun. Take advantage of the tools and features in Dreamweaver to make and maintain a very clean and usable site. Discover how to take advantage

of improved Cascading Style Sheets (CSS) capabilities, as well as exciting rollover and action features that add interactivity to your site. In the past, these functions required lots of hand-coding and tape on the glasses, but now you can be a designer and create interactivity easily in Dreamweaver — no hand-coding or pocket protectors required.

Book VII: Flash CS4

Find out how to create interactive animations for the Web and video with Flash CS4. Start with the basics, such as creating simple animations with tweening, all the way up to animations that allow for user interaction. This Timeline-based program may be different than anything that you've ever worked with, but Flash is sure to be an exciting program to discover.

Book VIII: Fireworks CS4

As the newest addition to the suite, Fireworks CS4 offers you the capabilities you need to create virtually any sort of Web graphic. With Fireworks, you can optimize (prepare for the Web) images and graphics, as well as create cool rollover effects and sliced graphics. Find out in Book VIII how to spice up your Web site with buttons, image maps, and more!

Icons Used in This Book

What's a *For Dummies* book without icons pointing you in the direction of really great information that's sure to help you along your way? In this section, we briefly describe each icon we use in this book.



The Tip icon points out helpful information that is likely to make your job easier.



This icon marks a generally interesting and useful fact — something that you may want to remember for later use.



The Warning icon highlights lurking danger. With this icon, we're telling you to pay attention and proceed with caution.



When you see this icon, you know that there's techie stuff nearby. If you're not feeling very technical, you can skip this info.